



BA-PHALABORWA MUNICIPALITY  
MEMORANDUM  
- BUDGET AND TREASURY -

**TO** : *Prospective Service Provider*  
**FROM** : *SCM /STORES*  
**DATE** : *06/02/2023*  
**ENQUIRIES** : *STORES*  
**TELEPHONE** : *015 780 6361/62*  
**REF** : *REQ2395*

Kindly furnish this office with a written quotation for supply of goods/ services as detailed below. The quotation must be submitted on the letterhead of your Business and Brought to our offices 3 Nyala Street, Phalaborwa not later than **14/02/2023 at 12H00**

<b>QUANTITY</b>	<b>Description</b>	<b>PRICE/UNIT (Inc. VAT)</b>	<b>DELIVERY PERIOD</b>
270	Conducting of Medical Surveillance to employees by Competent Occupational practitioner		

**Please number your quotes (Your Ref no)**

*The following conditions will apply:*

- *Price (s) quoted must be valid for at least thirty (30) days from date of your offer.*
- *The municipality retains the prerogative to reject any quotes it deems to be excessive*
- *A firm delivery period must be indicated.*
- *Tax Clearance Certificate*
- *A service provider be registered with central supplier database (CSD)*
- *Registered with CIPRO (CK 1 or 2 document)*
- *BBBEE Certificate certified by a SANAS accredited institution.*
- *Completed MBD4 (Declaration of Interest) Form*
- *Completed MBD6.2 FOR*
- *Evaluation criteria: 80/20*

**Fill in and Return the Declaration of Interest Form.**

## **CONDUCTING OF MEDICAL SURVEILLANCE AS FOLLOWS:**

- Chest X-ray
  - Audiogram
  - Lung function
  - Test Blood Glucose
  - Vision Screening
  - Blood Pressure
  - Weight
  - Height
  - Urine Dip Stick
  - Body Mass Index
  - Physical Examination
  - Health questionnaire after tests
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- The Medical surveillance to be conducted by a competent Occupational Practitioner as per the OHS ACT, New Construct ion regulation 2014 and its regulations
  - The Occupational practitioner to issue a certificate of fitness as attached on the Act to each employee after the examination
  - The Occupational Practitioner should submit a full detailed report with the recommendations